

Minutes of the Annual Stanfield Parish Council Meeting held on Monday May 10th 2021 at 7.35 pm. in St Margaret's Church, Stanfield.

Councillors present: Cllrs R Duffield, I Thompson, L Walker and Mrs G Hubbard, Clerk

Others Present: 4 Electors

1. Welcome and to consider accepting apologies for absence

The Chairman welcomed those present. Apologies had been received for the absence of Cllr D Britton and these were accepted. Apologies were also received from County Cllr Mark Kiddle-Morris and Dist. Cllr Trevor Carter. Covid 19 Health Questionnaire forms had been collected from those present at the Annual Parish meeting, which preceded this meeting.

2. To declare any Interests re items on the agenda

There were no Interests declared.

3. To co-opt onto the Parish Council Mrs Mary Jenkins

Cllr Duffield proposed Mrs Mary Jenkins be co-opted onto the Parish Council, seconded by Cllr Walker and carried.

4. To receive signed Declaration of Acceptance of Office from Mrs Jenkins

The Clerk received the signed Declaration of Acceptance of Office from Mrs Jenkins.

5. To elect the Chairman and Vice Chairman of the Parish Council for the forthcoming year

Cllr Duffield proposed that Cllr Thompson be elected as Chairman of the Parish Council for the forthcoming year, seconded by Cllr Walker and carried. He accepted the proposal.

Cllr Thompson proposed that Cllr Duffield be elected as Vice Chairman of the Parish Council for the forthcoming year, seconded by Cllr Walker and carried. He accepted the proposal.

6. To confirm minutes of the meeting held on December 14th 2020

The minutes had been circulated. Cllr Duffield proposed the Chairman should sign the minutes as a true and accurate record of the meeting, seconded by Cllr Walker and carried. Cllr Thompson signed the minutes.

7. To discuss any matters from the minutes of December (not on the agenda)

The Clerk has received the first payment of Rent for the Charity Land.

PUBLIC PARTICIPATION PERIOD

The Highways Dept. have managed to block up the grups, which David Daniels dug out last year. Highways have been informed of the problem. They are using a machine that is not really any good for the purpose and does not make a decent job of digging out the grups. The machine will not be used anymore and Highways will revert back to using the mini diggers.

Unfortunately the Paper Bank on the Church car park is going to have to be removed. People are using the paper bank as a means of disposing of their rubbish. It happened before and the rubbish was dealt with. It has happened again so now the paper bank will have to be removed and the Parish will lose the income generated because of some inconsiderate people.

8. To discuss Correspondence, if necessary

Donation request from Norfolk Citizens Advice

Cllr Duffield proposed a donation of £50.00 be given to Norfolk Citizens Advice, seconded by Cllr Thompson and carried.

9. To discuss any Planning Issues

No new planning applications had been received. The Clerk was asked to invite Dist. Cllr Trevor Carter to the July meeting to get an update on the Back Lane situation.

10. To discuss Highways Matters

The blocked grops were discussed under Public Participation. The pot holes have been dealt with. Mrs Daniels said she had seen water outside her property but did not know where it had come from. She thinks it could be spring water, but will keep an eye on the situation.

11. To authorize financial payments

Cllr Thompson proposed the following financial transactions be authorized for payment, seconded by Cllr Duffield and carried:-

Clerk's net salary for January to March £311.80 April to May £228.60 HMRC Tax for January to March £52.20 April to May £31.40 Clerk's Expenses for October to March £80.02
April to May £35.21 Norfolk Parish Training & Support (subs.) £40.00
AD Accountancy Services Ltd. £50.00 Norfolk Citizens Advice £50.00

12. To adopt the end of year accounts

Cllr Thompson proposed the Parish Council adopt the end of year accounts, which have been audited, seconded by Cllr Walker and carried.

13. To adopt the AGAR and the Certificate of Exemption

Cllr Thompson proposed the Parish Council adopt the Annual Governance and Accountability Return, seconded by Cllr Duffield and carried.

Cllr Thompson proposed the Parish Council adopt the Certificate of Exemption, seconded by Cllr Duffield and carried.

14. To discuss the dog bin situation

Two Councillors are in receipt of brochures for dog bins, so they will be circulated and a decision made soon on purchase.

15. To discuss the idea of an annual Defibrillator inspection

This will not be necessary as it is regularly checked by Mr Jenkins.

16. To discuss items for the next agenda.

Planning – Outcome of the result of the Breckland Meeting taking place on 28th May.

17. To confirm date and time of next meeting in July 2021.

The next meeting will be held on Monday July 12th at 7.30 p.m. in St Margaret's Church.

There being no further business to discuss, the meeting finished at 8.20 p.m.

ICT

Chairman

12/7/2021

Date