

STANFIELD PARISH COUNCIL

Minutes of the Stanfield Parish Council meeting held on
Monday 10th November 2025 at 7.30 p.m. in St. Margaret's Church. Stanfield.

Councillors Present: - Cllrs I Thompson, S Collings, R Duffield, D Daniels and L Walker.

Others Present: - 2 electors and Mrs G Hubbard, Clerk

1. Welcome and to consider accepting apologies for absence.

The Chairman welcomed those present. There were no apologies for absence to be received.

2. To declare any Interests re items on the agenda.

There were no Interests declared.

3. To confirm minutes of the meeting held on September 8th 2025.

The minutes had been circulated. Cllr Walker proposed the Chairman should sign the minutes as a true and accurate record of the meeting, seconded by Cllr Collings and carried. Cllr Thompson signed the minutes.

4. To discuss any matters arising from the minutes of September (not on the agenda).

There were no matters arising.

PUBLIC PARTICIPATION PERIOD

Back Lane was discussed. A resident present suggested that a weekly email be sent to Breckland Council asking them to send an update on the Back Lane situation.

5. To discuss Correspondence received.

Quotations from Mr Jenkins for grass cutting around notice board, phone box and church. The Parish Council accepted the quotes so the Clerk will inform Mr Jenkins of the situation. An email from Kickstart regarding receiving feedback on a Community Car Scheme Needs in the Breckland District. The Parish Council will inform the organization there is no need in Stanfield.

6. To discuss any Planning Issues, if necessary

There were no new planning applications to discuss.

7. To discuss any Highways Matters.

The Clerk will contact Highways and ask them to look for a drainage pipe along the boundary of Glebe Farm, Church Lane, that goes into the farm of Glebe Farm. This pipe was damaged whilst a machine was dealing with the groups. Once it has been found, can it please be unblocked. All the Public Footpath signs have fallen over and rotted away. Is there any progress on replacing these signs. Requests have already been submitted regarding these replacements.



8 To authorise financial payments

Cllr Thompson proposed the necessary financial payments be authorized, seconded by Cllr Walker and carried: -

Clerk's net salary £282.20 HMRC tax for October to November £44.80

Clerk's expenses for October to November £103.64

Mr S Jenkins, grass cutting £465.00

Since the last meeting £4.60 in CCLA investment interest and the second precept payment from Breckland Council of £1,250.00 was received and a bank charge of £6.25 paid out.

9. To receive financial update from 1st September to 5th November 2025

This had been circulated. There were no question regarding this document.

10. To set the precept for 2026 - 2027

Cllr Walker proposed the precept be set at £2,500.00, seconded by Cllr Thompson and carried.

11. To review and adopt the I.T. Policy and discuss changes to next year's AGAR

Cllr Daniels proposed the I.T. policy be adopted, seconded by Cllr Collings and carried.

The Parish Council needs to have an I.T. Policy in place to meet new criteria on the AGAR next year and will also need an email ending in gov.uk which the Clerk will deal with.

11.a) Fuel Charity Cheques

Cllr Duffield proposed that £50.00 be given to the recipients on the list, seconded by Cllr Thompson. The cheques were written out at the meeting and will be distributed soon.

12. To discuss items for next agenda.

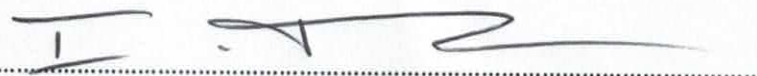
Progress on Back Lane, if any

Progress on the AGAR situation

Update on the Charity Land situation

13. To confirm date and time of January 2026 meeting.

The next meeting of the Parish Council and it will be held on Monday 12th January 2026 at 7.30 p.m. in St. Margaret's Church. There being no further business to discuss. The meeting finished at 8.05 p.m. and the Chairman thanked those present for their attendance.



Chairman



Date