

Minutes of the Annual Stanfield Parish Council Meeting held on Monday May 8th 2017 at 7.30 pm. in St Margaret's Church, Stanfield.

Councillors present: Mr R Duffield, Mr I Thompson, Mrs L Walker & Mr Britton

Others Present: Dist. Cllr Trevor Carter

1. Welcome and to consider accepting apologies for absence

Mr Duffield welcomed those present to the meeting. There were apologies for absence received from Mrs M Jenkins and these were accepted.

County Cllr Mark Kiddle-Morris also sent apologies for absence.

2. To elect the Chairman and Vice Chairman of the Parish Council for the forthcoming year

Mr Thompson proposed Mr Duffield for the position of Chairman for the forthcoming year, seconded by Mr Britton. There were no other nominations so the proposal was carried and Mr Duffield accepted the proposal.

Mr Duffield proposed Mr Thompson for the position of Vice Chairman for the forthcoming year, seconded by Mrs Walker. There were no other nominations so the proposal was carried and Mr Thompson accepted the proposal.

3. To declare any Interests re items on the agenda

There were no interests declared.

4. To confirm minutes of the meeting held on November 14th

The minutes had been circulated. Mr Thompson proposed the minutes be accepted as a true and accurate record of the meeting. This proposal was seconded by Mrs Walker and carried by the Council.

5. To discuss any matters from the minutes of November (not on the agenda)

There were no matters arising.

The Chairman adjourned the meeting for the Public Participation Period. After hearing Cllr Carter's reports, the Chairman closed the Public Participation Period and resumed the Parish Council meeting.

6. To discuss Correspondence

The only mail received was the Clerks & Councils magazine.

7. To discuss any Planning Issues

The Stanfield Quarry - An application has been put in for a 2 year extension but it was thought unreasonable as a date had already been planned some time ago. It was thought that recycling is going on. The Parish Council had made some enquires through Breckland some time ago for clarification of the situation but no answers had been provided. Cllr Carter will chase up a response.

Some people have moved onto a field on Back Lane and have 2 bungalows etc. with no planning permission. Breckland Council are reviewing what steps to take next.

8. To discuss Highways Matters

The new system for reporting pot holes works well and some residents are using it.

9. To adopt the end of year accounts, the Annual Return and Governance Statement

Mr Thompson proposed the end of year accounts, Annual Return and Governance Statement be adopted, seconded by Mr Britton and carried.

10. To authorize financial payments

Mr Duffield proposed the following financial transactions be authorized for payment, seconded by Mrs Walker and carried:-

Clerk's net salary for Dec. to May	£624.00	HMRC tax for Dec. to May	£156.00
Clerk's expenses for 1 st April 2016 – 31 st March 2017	£186.58		

The Clerk had investigated insurance prices and the Parish Council unanimously voted to switch to Zurich Municipal. The Parish Council also voted not to renew its subscription with NALC and switched to Norfolk Parish Training & Support.

Zurich Municipal	£167.44	Norfolk Parish Training & Support	£35.00
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11. To discuss progress with the parish website

The Clerk has received almost all of the information she needs. She has put documents on the website and gave the Parish Councillors they need to access the website.

12. To discuss progress with the BT Box

Mr Jenkins had reported in an email that unfortunately last year he painted the inside of the box with a gloss paint but as it dried overnight, the temperature dropped and condensation formed, causing the gloss to go to a matt finish and will need re-painting. He has been waiting for warmer weather so he can complete the job. He apologized for the delay but wants to complete the job to a good standard and hopes to complete it over the coming weeks.

13. To receive items for next agenda

Planning – Stanfield Quarry

14. To confirm date and time of next meeting –

The next meeting will be held on Monday July 10th 2017 at 7.30 p.m. in St Margaret's Church. There being no further business to discuss, the meeting finished at 8.10 p.m.

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Chairman

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Date

PUBLIC PARTICIPATION

Cllr Carter reported that there was very little going on at Breckland at the moment, due to the Elections which will take place in June. The garden waste bins project are doing well, the number of residents using this service is now about 20,000. It only costs £44.00 a year and is useful as it disposes of people's garden waste. The new Breckland website is more user friendly. The Political change will occur in 2022. Regarding Back Lane, Cllr Carter was contacted by 17 residents. The Enforcement Officer would not say what was happening and Cllr Carter was just told that matters are proceeding. Breckland are dealing with the Police and he was told the matter is in hand.