



G&A ACCOUNTANTS

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5 May 2022

Internal Audit Report for Stanfield Parish Council for the Year Ended 31 March 2022

My examination and Internal Audit was carried out in accordance with the standards laid out in the Accounts and Audit Regulations 2015 (as amended) and embodied in the Governance and Accountability Practitioners Guide 2019.

In summary the following areas were covered during the examination:

- Proper Bookkeeping and record keeping
- Financial Regulations, Standing Orders and Payment Controls
- Risk Management and Insurance arrangements
- Payroll Controls including monthly payments to HMRC, employment contract has been reviewed.
- Asset Controls, including reviewing the fixed asset register.
- Bank Accounts and Reconciliations
- Year End Procedures
- Meeting minutes were reviewed
- Petty Cash was not covered as no Petty Cash system is in operation

In addition, a review of the Council's website was also undertaken to evaluate conformance with the Local Government Transparency Code 2015, which is to be viewed as the minimum standard.

I can confirm that the accounts prepared show a true and fair view of the activity for the Council during the year ended 31 March 2022.

I can also confirm that there are no matters in respect of this Internal Audit which I feel should be brought to your Council's attention.

Yours sincerely

Gareth Darkins

FCCA, FMAAT



AAT Licensed
Accountant

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