

Cllr Carter reported that some money went into Broadband and it will be spent this year and is on-going. A meeting will be taking place in March. The increase in council tax is manageable. It will make a difference of £76.00 for band A to C houses. The car parks in Swaffham are a problem as residents in Swaffham and outside the village also, are using the car parks whilst they travel on buses to Norwich. Cars are there for over 8 hours. Breckland is considering implementing a maximum stay of 2 hours. Cllr Carter gave the Chairman a

letter he had received from Capita regarding Back Lane. The situation is in litigation and it will be August before it is dealt with. The applicant is appealing against the Enforcement action.

5. To discuss Correspondence

The Clerk had been informed that Breckland had money available for Parishes to purchase play equipment but as they do not want any, their portion will be allocated to another Parish. The only other mail received was a copy of the Clerks & Councillors magazine.

6. To discuss any Planning Issues

There were no new planning applications to discuss.

Stanfield Quarry – there is no update on the Quarry and it will go on the next agenda.

Back Lane – this was discussed under Public Participation.

7. To discuss Highways Matters

There is a large pot hole in the middle of Church Lane, opposite Cherry Tree House. The mains water runs down the road and it is possible that there may be a mains leak. The hole is very large, about 18” diameter and about 6” deep. The Clerk will telephone the Highways Department and report the problem.

8. To discuss the new rules regarding Data Protection

New rules and a policy will have to be in place by May and the Parish Council needs a Data Protection Officer. The Clerk distributed paperwork for the Councillors to study and the subject will be discussed in more detail at the next meeting. Cllr Carter reported that it may be possible for one Officer to work for several parishes.

9. To authorize financial payments

Mr Duffield proposed the following financial transactions be authorized for payment, seconded by Mrs Walker and carried:-

Clerk's net salary for Dec. & January	£156.00	HMRC for Dec. & January	£39.00
I.C.O.	£35.00	Mazars LLP	£540.00

10. To decide on the appointment of an internal auditor by the Parish Council for the end of year accounts

The Parish Council voted in favour of the Clerk writing to Mrs Brooke and asking her if she would take on the work of Internal Auditor for the Parish Council for year ending 31st March 2018 and for her to submit a quotation of her costs.

11. To discuss the grass cutting contract for the coming season

A quotation for £504.00 had been received from Mr Jenkins for the forthcoming grass cutting season. The work to be carried out was grass cutting in the churchyard and the strimming of the banks and car park. 6 cuts to be carried out as and when needed. Mr Duffield proposed this be accepted, seconded by Mr Thompson and carried. A letter of thanks for his past work will be sent to Mr Gary Lake.

12. To set the meeting dates for 2018

The dates for the meetings during 2018 are as follows:-

Monday 12th March at 7.30 p.m.

Monday 14th May at 7.30 p.m. Preceded at 7.00 p.m. by the Annual Parish Meeting

Monday 9th July at 7.30 p.m. Monday 10th September at 7.30 p.m.

Monday 12th November at 7.30 p.m.

13. To receive items for next agenda

To discuss the Stanfield Quarry

Fuel Charity Cheque for £75.00 for parishioner

14. To confirm date and time of next meeting

The next meeting will be held on Monday March 12th 2018 at 7.30 p.m. in St Margaret's Church.

There being no further business to discuss, the meeting finished at 8.30 p.m.

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Chairman

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Date