

STANFIELD PARISH COUNCIL

Minutes of the Stanfield Parish Council Annual meeting held on Monday May 13th 2024 at 7.30 p.m. in St. Margaret's Church. Stanfield.

Councillors Present:- Cllrs I Thompson, D Daniels, Cllr L Walker, R Duffield and S Collings

Dist. Cllr R Hunter - Clarke

Others Present:- 5 Electors, County Cllr M Kiddle-Morris, and Mrs G Hubbard, Clerk

1. To elect the Chairman of the Parish Council for the forthcoming year.

Cllr Duffield proposed Cllr Thompson for the position of Chairman, for the forthcoming year, seconded by Cllr Walker and carried. Cllr Thompson accepted the position.

2. The Clerk to receive the signed Declaration of Acceptance of Office form from the Chairman.

The Clerk received the signed Declaration of Acceptance of Office forms from him.

3. To elect the Vice Chairman of the Parish Council

Cllr Duffield proposed Cllr Walker for the position of Vice Chairman of the Parish Council, seconded by Cllr Thompson and carried. Cllr Walker accepted the position,

4. Welcome and to consider accepting apologies for absence.

The Chairman welcomed those present.

5. To declare any Interests re items on the agenda.

There was a Personal Interest declared by Cllr Walker in item no. 7, Planning Issues.

6. To confirm minutes of the meeting held on March 11th 2024.

The minutes had been circulated. Cllr Daniels proposed the Chairman should sign the minutes as a true and accurate record of the meeting, seconded by Cllr Walker and carried. Cllr Thompson signed the minutes.

7. To discuss any matters arising from the minutes of March (not on the agenda).

There were no matters arising.

PUBLIC PARTICIPATION PERIOD

A resident present wished for information to be displayed on the notice board stating what funds are raised for charities, so this will be done in the future.

County Cllr Kiddle-Morris had created a report, which will be circulated and attached to the minutes. The report covered subjects such as the budget, Norfolk County Council provided extra support to households this Winter, roads and footpaths will be repaired, 27 new gritters joined the Norfolk fleet, there is a £1 million boost for Highway Parish Partnership schemes, bus travel has improved, with more evening bus services out of Norwich, 24/7 free travel to all disabled bus pass holders, householders can have free DIY waste disposal for small projects, Norfolk County Council is doing better than almost every other county council in

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the county at moving towards net zero for environmental credentials. There was the launch of Working Well Norfolk employment programme, there were annual awards for dozens of outstanding contributions to Norfolk Fire and Rescue Service, the Adult Learning service was rated Good by Ofsted, a children's mental health and wellbeing programme supported more than 10,000 in its first year,

Cllr Kiddle-Morris was informed that the Clerk had recently reported to Highways pot hole problems down Church Lane, on Church Hill and outside Cherry Tree Farm. A large one outside Manor Farm on Back Lane and another outside Dandy Farm on Whissonett Road. A flooding problem exists outside Manor Farm and The Old Rectory on Back Lane because of blocked drains. He said if he was given the enquiry numbers he would try and help with these problems.

8. To discuss any Correspondence received.

Letter received from George Freeman, M.P. asking if he could come and meet the Parish Councillors and hold a Community Surgery one Friday or Saturday. The Parish Council had no objections to this but thought it might be better if he met the Parish Councillors of a few Parish Councils, so this will be suggested.

7. To discuss any Planning Issues

Cllr Walker left the room whilst this was being discussed.

3PL/2024/0201/F Agricultural Section of land opposite Greenacre House. Change of use of land to provide tourist accommodation consisting of 2 shepherds huts, parking area and bin storage and utilizing existing access. The Parish Council had no objects to this planning application.

10. To discuss any Highways Matters.

Highway problems were covered under the Public Participation Period.

11. To authorise financial payments

Cllr Thompson proposed the necessary financial payments be authorized, seconded by Cllr Duffield and carried: -

Clerk's net salary April to May £264.00 HMRC Tax April to May £40.20

Clerk's expenses for April to May £72.41

G A Accountants – internal audit £50.00 Zurich Municipal Ins. £167.44

Community Heartbeat – new battery £267.00

12. To receive financial update from 11th March to 13th May.

No-one had any questions regarding this document, which had been circulated.

13. To adopt the end of year accounts.

The accounts had been circulated. Cllr Thompson proposed the end of year accounts be adopted, seconded by Cllr Daniels and carried.

14. To adopt the AGAR, Certificate of Exemption and discuss Internal Auditor's report.

Cllr Thompson proposed the AGAR and the Certificate of Exemption be adopted, seconded by Cllr Daniels and carried. There were no questions regarding the Internal Auditor's report.

15. To receive an update on the idea of proposed grass cutting near the post box.

Mr Jenkins has agreed to do this grass cutting. He has started cutting it already. If extra cuts are necessary, they will be done and Mr Jenkins will supply a further invoice.

16. To discuss the Defibrillator situation

A new battery is needed and the cost is £267.00. The Parish Council agreed this should be purchased. The telephone box will need some maintenance carried out on it next year. Mr Jenkins will supply a price at the end of the year for this work.

17. To receive an update on the situation regarding the Breckland District Councillor situation

There is a new District Councillor now and he is Mr Robin Hunter-Clarke.

18. To discuss items for the next agenda.

To discuss Parish Partnership funding

19. To confirm date and time of July meeting

The next meeting will be held on Monday 8th July at 7.30 p.m. in St. Margaret's Church. There being no further business to discuss. The meeting finished at 8.35 p.m. and the Chairman thanked those present for their attendance.


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Chairman

8/7/24
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Date