

STANFIELD PARISH COUNCIL

Minutes of the Annual Stanfield Parish Council meeting held on Monday May 22nd at 7.00 p.m. in St. Margaret's Church. Stanfield.

Councillors Present:- Cllrs I Thompson, L Walker, R Duffield, D Daniels and S Collings

Others Present:- 3 Electors, Cllr M Kiddle-Morris and Mrs G Hubbard, Clerk

1. To elect the Chairman and Vice Chairman of the Parish Council and for the Clerk to receive the Declaration of Acceptance of Office forms.

Cllr Duffield proposed Cllr Thompson for the position of Chairman, for the forthcoming year, seconded by Cllr Daniels and carried. Cllr Thompson accepted the position.

Cllr Thompson proposed Cllr Duffield for the position of Vice Chairman of the Parish Council, seconded by Cllr Daniels and carried. Cllr Duffield accepted the position,

The Clerk received the signed Declaration of Acceptance of Office forms from them.

2. To co-opt onto the Parish Council Mrs L Walker and receive signed Declaration of Acceptance of Office form.

Cllr Thompson proposed Mrs Walker be co-opted onto the Parish Council, seconded by Cllr Duffield and carried. The Clerk received the signed Declaration of Acceptance of Office form from her.

3. The Clerk to receive the signed Declaration of Acceptance of Office forms from the remaining Parish Councillors.

The Clerk received the signed Declaration of Acceptance of Office forms from Cllr David Daniels and Cllr Simone Collings.

4. Welcome and to consider accepting apologies for absence.

The Chairman welcomed those present. There were no apologies received.

5. To declare any Interests re items on the agenda.

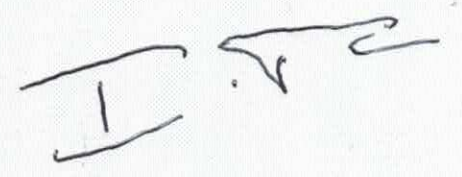
There were no Interests declared.

6. To confirm minutes of the meeting held on March 13th 2023.

The minutes had been circulated. Cllr Duffield proposed the Chairman should sign the minutes as a true and accurate record of the meeting, seconded by Cllr Walker and carried. Cllr Thompson signed the minutes.

7. To discuss any matters arising from the minutes of March (not on the agenda).

There were no matters arising.



PUBLIC PARTICIPATION PERIOD

A member present spoke of the B.T. broken pipe and was assured that B.T. are aware of the problem.

8. To discuss any Correspondence received.

A donation appeal letter had been received from Norfolk Age U.K. Cllr Duffield proposed a donation of £50.00 be given to the organization, seconded by Cllr Thompson and carried.

7. To discuss any Planning Issues

3PL/2023/0412/LU Cherry Tree Cottage, Church Lane, removal of existing rear porch and construct new single storey rear extension – certificate of lawfulness – proposed use (cert. law. Prop. Use) Withdrawn

10. To discuss any Highways Matters.

Cllr Kiddle-Morris said he would report the Highways problems.

11. To authorise financial payments

Cllr Walker proposed the necessary financial payments be authorized, seconded by Cllr Duffield and carried:-

Clerk's net salary for April/May £248.00 HMRC tax for April/May £36.20

Norfolk Age U.K. £50.00

G & A Accountants £50.00

12. To receive financial update from 10th March to 8th May.

No-one had any questions regarding this document, which had been circulated.

13. To adopt the end of year accounts.

The accounts had been circulated. Cllr Thompson proposed the end of year accounts be adopted, seconded by Cllr Duffield and carried.

14. To adopt the AGAR, Certificate of Exemption and discuss Internal Auditor's report.

The AGAR, Certificate of Exemption and Internal Auditor's report had been circulated. Cllr Thompson proposed the Annual Governance and Accountability Return, the Certificate of Exemption and the Annual Governance Statement be adopted, seconded by Cllr Duffield and carried.

15. To receive an update regarding the Fuel Allotment Charity Land.

There is nothing to report. Mr Tasker is in the process of going through officially the subject of the wood.

16. To discuss the Litter Pick.

There is not so much litter around the village at the moment and the grass is very high. So, a litter pick will be arranged for the spring.

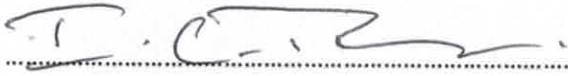
17. To discuss items for the next agenda.

Update on the B.T. broken pipe

18. To confirm date and time of July meeting

The next meeting will be held on Monday July 10th at 7.30 p.m. in St. Margaret's Church.

There being no further business to discuss. The meeting finished at 8.00 p.m. and the Chairman thanked those present for their attendance.



Chairman

10/7/2023

Date