

STANFIELD PARISH COUNCIL

Internal Auditor's Report for the Financial Year 1st April 2017 – 31st March 2018.

MINUTES

These were found to be accurate and the financial proceedings were miuted.

BOOK KEEPING

All the entries recorded in the Receipts and Payments book were accurate and in good order.

STANDING ORDERS

These will be amended this year to reflect the new rules regarding General Data Protection Regulations.

FINANCIAL REGULATIONS

Revised Financial Regulations will be adopted at the 14th May 208 meeting and should then be revised in 2020.

PETTY CASH

No Petty Cash system is operated by this Council.

V.A.T.

All records are accurate and refunds were duly received and recorded.

ASSET REGISTER

Contents noted and adequate Insurance has been put in place.

PAYROLL

These records are accurate and accurate HMRC payments have been made.

EMPLOYMENT

The Clerk's Contract of Employment will be updated to reflect her additional role of Data Protection Officer.

INSURANCE

Cover levels are adequate.

BUDGET

This is discussed by the Council annually in November to reflect the decision regarding the Precept

RISK ASSESSMENT

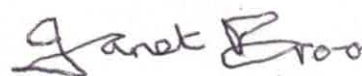
No current need for this as the Council does not carry out any activities but the new Data Protection rules may cause the need for a Risk Assessment to be put in place.

OPENNESS AND TRANSPARENCY

The website, notice board and village magazine show this to good effect.

GENERAL COMMENT

No comment needed



Mrs Janet Brooke